



Hardin County Appraisal District

Minutes of Meeting
September 12, 2018
Hardin County Appraisal District

On this day, Wednesday, September 12, 2018 the Board of Directors held a regular scheduled meeting at 3:00 p.m. in the office of the Hardin County Appraisal District, Kountze, Texas.

The following members and guests were present:

Members
Mr. Kenny Burkhalter
Mr. Richard Worley
Mr. John Landis
Ms. Eileen Lewis
Ms. Shirley Cook

Guests
Mr. Jim Willis

Agenda Item #1

Chairman Kenny Burkhalter called the meeting to order at 3:00 p.m. with a quorum present. Mr. Curtis Davis was not in attendance.

Agenda Item #2

Invocation was given by Ms. Shirley Cook.

Agenda Item #3

Chairman Kenny Burkhalter recognized Mr. Jim Willis, Mayor of the City of Silsbee, as a guest.

Agenda Item #4

Mr. Jim Willis spoke to Board present.

Agenda Item #5

Motion was made by Mr. John Landis, seconded by Ms. Eileen Lewis and by unanimous vote of Board present to approve Resolution No. 18-155 Adopting the Hardin County Appraisal District's 2019 Operating Budget in the amount of \$1,610,513.

Agenda Item #6

Motion was made by Mr. Richard Worley, seconded by Mr. John Landis and by unanimous vote of Board present to approve Resolution No. 18-156 Adopting the District's Reappraisal Plan for 2019/2020.

Agenda Item #7

Motion was made by Ms. Eileen Lewis, seconded by Mr. Richard Worley and by unanimous vote of Board present to approve Resolution No. 18-157 Amending HCAD manuals, plans, and procedures as needed for the MAP Review.

Agenda Item #8

Motion was made by Mr. John Landis, seconded by Ms. Eileen Lewis and by unanimous vote by Board present to approve the minutes of July 11, 2018 as presented.

Agenda Item #9

Monthly bills were presented for August and September, 2018. Chief Appraiser explained any bills to Board present in detail that were out of the ordinary. Mr. John Landis suggested that the District look into getting a company credit card for District use. Chief Appraiser stated for Board present that she would look into options for getting a company credit card. Motion was made by Mr. John Landis, seconded by Mr. Richard Worley and by unanimous vote of Board present to approve monthly bills for August and September, 2018 as presented.

Agenda Item #10

Chief Appraiser gave report to Board present on Appraisal Roll Corrections and Supplemental changes in order to keep Directors well informed. Chief Appraiser explained numerous types of changes to Board present. Chief Appraiser informed Board present that there were several large supplemental changes. Chief Appraiser informed Board present that these changes had been made and approved by the Appraisal Review Board on September 5, 2018. Chief Appraiser stated for Board present that several accounts were still under protest.

Agenda Item #11

Chief Appraiser gave report on attended activities and upcoming events in order to keep Board present well informed. Chief Appraiser informed Board present that the appraisers will be attending classes in Houston and Austin for the next few months as they continue to work toward completing the required courses to become an RPA. Chief Appraiser stated for Board present that so far \$1,165 has been raised by employees from jean day donations to be used for families at Christmas. Chief Appraiser stated for Board present that this year the office will sponsor several families and a nursing home with the money raised from jean day donations. Chief Appraiser informed Board present that 2018 is a Property Value Study year, but that she hasn't heard from the State Comptroller yet to begin the process. Chief Appraiser informed Board present of several lawsuits that are still pending. Chief Appraiser stated for Board present that the Appraisal Roll was approved on July 17, 2018. Chief Appraiser stated for Board

present that the Appraisal Roll was certified to Ms. Shirley Cook on July 18, 2018. Chief Appraiser stated for Board present that the office is planning ahead for Christmas vacation in 2019 to help with scheduling. Chief Appraiser informed Board present that employees are required to retain one week of vacation for this. Chief Appraiser stated for Board present that the office will be closed from December 19-27, 2019 if there are no objections from the Board. Chief Appraiser informed Board present that the education line item for 2018 will be over budget due to more classes that are required this year. Chief Appraiser informed Board present that she had attended a workshop in Beaumont, where it was recommended that she and Missy Sundgren attend the Rural Conference this year because the state would be discussing some important topics. Chief Appraiser stated for Board present that on October 20, 2018 she was notified that she had been put on the agenda for a city council meeting for the City of Silsbee later that night. Chief Appraiser informed Board present that she attended the city council meeting later that night to discuss rollbacks. Chief Appraiser informed Board present that her portion of the meeting was lengthy and was mostly regarding the City Mayor's concerns of his values that went before the ARB this year. Chief Appraiser stated that during the meeting the Mayor of Silsbee expressed that he would like the City of Silsbee to remove themselves from the Appraisal District and hire someone to appraise their own properties. Chief Appraiser stated that during the meeting the Mayor of Silsbee also expressed his concern with the Appraisal Review Board Members.

Agenda Item #12

Ms. Shirley Cook requested that the Board enter into Executive Session: Texas Government Code: 551:071 & 551:074. Motion was made by Mr. John Landis, seconded by Mr. Richard Worley and by unanimous vote of Board present to enter into Executive Session: Texas Government Code: 551:071 & 551:074. At 4:05 p.m. Board present entered into Executive Session: Texas Government Code: 551:071 & 551:074.

Board present came out of Executive Session: Texas Government Code: 551:071 & 551:074 at 4:38 p.m.

Agenda Item #13

Motion was made by Mr. Richard Worley, seconded by Ms. Eileen Lewis and by unanimous vote of Board present to reconvene into open session at 4:38 p.m. No action was taken.

Agenda Item #14

Motion was made by Ms. Eileen Lewis, seconded by Mr. Richard Worley and by unanimous vote of Board present to adjourn the regular monthly meeting of the Hardin County Appraisal District Board of Directors at 4:39 p.m.