



Hardin County Appraisal District

Minutes of Meeting
May 9, 2018
Hardin County Appraisal District

On this day, Wednesday, May 9, 2018 the Board of Directors held a regular scheduled meeting at 3:00 p.m. in the office of the Hardin County Appraisal District, Kountze, Texas.

The following members and guests were present:

Members
Mr. Kenny Burkhalter
Mr. Curtis Davis
Mr. John Landis
Ms. Eileen Lewis
Ms. Shirley Cook

Guests
Mr. Pat O'Neill

Agenda Item #1

Chairman Kenny Burkhalter called the meeting to order at 3:04 p.m. with a quorum present. Mr. Richard Worley was not in attendance.

Agenda Item #2

Invocation was given by Ms. Shirley Cook.

Agenda Item #3

Chairman Kenny Burkhalter recognized Mr. Pat O'Neill of Wathen, DeShong and Juncker, LLP as a guest.

Agenda Item #4

There were no audience questions and/or comments.

Agenda Item #5

The Oath of Office for Mr. Curtis Davis was administered by Ms. Olivia Odom.

Agenda Item #6

Mr. Pat O'Neill of Wathen, DeShong and Juncker, LLP presented the District's 2017 Financial Audit. Mr. O'Neill explained the audit in great detail in order for Board present to be well informed. Mr. O'Neill informed Board present he had no problems working closely with management to complete the audit. Mr. O'Neill stated all needed documentation had been produced. Mr. O'Neill stated for Board present he was available to answer any questions pertaining to the audit.

Agenda Item #7

Motion was made by Mr. John Landis, seconded by Ms. Eileen Lewis and by unanimous vote of Board present to approve the District's 2017 Financial Audit.

Agenda Item #8

Motion was made by Ms. Eileen Lewis, seconded by Mr. Curtis Davis and by unanimous vote of Board present to approve the minutes of January 24, 2018.

Agenda Item #9

Monthly bills were presented for February, March, April, and May, 2018. Chief Appraiser explained any bills to Board present in detail that were out of the ordinary. Motion was made by Mr. Curtis Davis, seconded by Ms. Eileen Lewis and by unanimous vote of Board present to approve monthly bills for February, March, April, and May, 2018 as presented.

Agenda Item #10

Chairman Kenny Burkhalter asked Board present who would be interested in serving on the Budget Committee to work with the Chief Appraiser in preparing a 2019 Proposed Budget. Ms. Eileen Lewis nominated Mr. Richard Worley to serve on the Budget Committee. Mr. Curtis Davis also volunteered to serve on the Budget Committee. Members of the Budget Committee will be Mr. Richard Worley and Mr. Curtis Davis.

Agenda Item #11

Chief Appraiser gave report to Board present on Appraisal Roll Corrections and Supplemental Changes in order to keep Directors well informed. Chief Appraiser explained numerous types of changes to Board present. Chief Appraiser informed Board present of a Senate Bill regarding the security of courts and judges in the state. Chief Appraiser informed Board present that several exemptions and clerical errors had been changed and corrected. Chief Appraiser informed Board present that these changes had been approved by the Appraisal Review Board. No action was taken.

Agenda Item #12

Chief Appraiser gave report on attended activities and upcoming events in order to keep Board present well informed. Chief Appraiser stated for Board present that she and Missy Sundgren attended the TAAD Conference in Fort Worth on February 25-28. Chief Appraiser informed Board present that 5 appraisers attended an ethics course in February at Jasper CAD. Chief Appraiser informed Board present that Arthur McInnis retired on January 31, and that Ray Walden was hired as an appraiser on February 1. Chief Appraiser informed Board present that on February 1 a field appraiser was bitten by a dog. Chief Appraiser stated for Board present that a police report was filed on the incident, and that the appraiser received medical treatment for the bite. Chief Appraiser stated for Board present that all of the field appraisers carry pepper spray with them, but that in this case the dog came up from behind the appraiser and she wasn't able to use

the spray. Chief Appraiser stated for Board present that an appraiser will be attending classes in Houston on May 14-18. Chief Appraiser informed Board present that she met with Ms. Shirley Cook on April 30 and delivered Certified Estimates of Values for each entity. Chief Appraiser informed Board present that the Certified Estimates of Values had been sent to each entity. Chief Appraiser stated for Board present that she met with several of the entities to discuss any questions that they might have regarding the Certified Estimates, including meeting with the County Auditor on April 30 and Kountze ISD on May 4. Chief Appraiser stated for Board present that she and Missy Sundgren attended a meeting with Bill Messick from the State Comptroller's Office in Angleton on March 7 to discuss the process of the Property Value Study this year with Hurricane Harvey damage. Chief Appraiser stated for Board present that the Texas Supreme Court has ruled against the Appraisal Districts in the compressor lawsuit cases. Chief Appraiser informed Board present that the compressors have been removed from the appraisal roll for 2018. Chief Appraiser stated for Board present that Appraisal Notices were mailed out on April 5. Chief Appraiser informed Board present that the Ag Board agreed in 2017 that all timber applications must have a timber management plan with them for approval. Chief Appraiser informed Board present that Texas Forestry will do this for free, or the taxpayer may pick up a template from our office to write their own management plan if they have the information to do so. Chief Appraiser stated for Board present that the Ag Board met on March 12 to discuss lease rates for 2018 and to review guidelines again. Chief Appraiser stated for Board present that all ARB members have attended their required training. Chief Appraiser informed Board present that one ARB member had to go to ARB training in El Paso due to a medical situation. Chief Appraiser informed Board present that ARB protest season will begin on May 15. Chief Appraiser informed Board present of comparisons between Certified Estimates for 2018 and Certified Estimates for 2017. Chief Appraiser informed Board present of value losses for entities due to damage from Hurricane Harvey. Chief Appraiser informed Board present of an office water leak that has been fixed. Chief Appraiser informed Board present that a large scanner is currently broken and will need to be repaired.

Agenda Item #13

No executive session was held.

Agenda Item #14

No action was taken.

Agenda Item #15

Motion was made by Ms. Eileen Lewis, seconded by Mr. Curtis Davis and by unanimous vote of Board present to adjourn the regular monthly meeting of the Hardin County Board of Directors at 4:07 p.m.